



Resume

Purpose

- Typically used in community pharmacy, industry and other nontraditional roles.

Layout and Design

- Brief and concise. One to two pages.
- It can include headshot pictures, abstract formats and use of color.

Content

- Demonstrates fit for specific position. Position-driven.
- May have an objective or summary statement.
- Work can include relevant pharmacy and non-pharmacy jobs from past 5 years.
- References are common to include.

Curriculum Vitae

Purpose

- Typically used in academia, research, residency and fellowships.

Layout and Design

- Detailed 'living' document. No page limit.
- Typically does not include pictures, colors or unique and abstract formatting.

Content

- Records all pharmacy-related content. Discipline-driven.
- Common CV sections include: industry experience, work experience, clinical pharmacy rotations, research projects and education.
- Education and degree(s) earned are more important than your license in industry; license number can be excluded.
- Highlight experiences centered around communication like patient counseling, MTM, DURs, etc.
- Exclude experiences like inventory management, control substance management, or filling machines
- Title your research section with the "research P's"-Posters, Presentations and Publications; include the P's applicable to you and place them in the order of most to least experience.
- Volunteer service, certifications and honors/awards may be excluded if not relevant.