



Meeting Name:	Executive Committee Meeting		Leader:	Gerald Harmon
Meeting Date:	January 14, 2025		Meeting Time:	4:00-4:45 p.m.
Location:	Microsoft Teams Meeting and Humphries Board Room		Next Meeting Date:	March 4, 2025
Attendees	IN-PERSON Bobby Miller Carla Harkness Craig Stanley Derek Payne Edie Goldsmith Eric Williams Erika Blanck Falicia Harvey Fiona Hollis Gerald Harmon Holly Jefferson J.T. Thornhill Leo Bonilha Marlene Wilson Norma Frizzell Paul Toriello Predrag Krajacic Robert Rhinehart Roz McConaughy Sandra Kelly	VIRTUAL Alan Sechtin Berry Campbell Brian Keisler Caughman Taylor Donna Ray Clinton Webb Emily Miles Jamee Steen Jeff Perkins Kevin Bennett Matt Orr Meera Narasimhan Mitzi Nagarkatti Sharon Weissman Susan Herndon Trae Capers Trey Brown Tripp Bell	ABSENT Amy Hildreth Bryan Winters Chris Mazoue' Chuck Carter Ed Behling James Cook James McCallum Lindsie Cone Michael Ryan Souvik Sen Whitney Williams	Other Attendees Scribe: Lori Anna Davis
Call to Order	Harmon	The meeting was called to order at 4:01 p.m. by Dr. Gerald Harmon.		
Approval of Minutes	Harmon	Meeting minutes from December 3, 2024, were approved as written.		
Operational Finance and Administration Report	Payne	Derek Payne addressed VA parking; parking will continue to be strained in the next few months.		



Academic Affairs	Thornhill	Dr. Thornhill’s report mentioned professional-track promotion files are under review. Promotion and tenure guidelines for the SOMC Library have been approved and Basic Science tenure-track faculty are under review by the Office of the Provost.
Undergraduate Medical Education	Krajacic	Dr. Krajacic announced the U.S. News and World Report Data collection request deadline has been extended to January 24, 2025.
Student Affairs	Williams	Dr. Williams shared two Academic Review Committee Meetings that have occurred.
Graduate Medical Education	Carter	Dr. Carter’s report mentioned fellowship matches have concluded for this interview season.
Continuous Professional Development and Strategic Affairs – VOTING ITEM	Orr	Dr. Orr presented the one-year update to the 2023-2026 SOMC Strategic Plan prior to the meeting, which was approved by the SOMC Strategic Planning Steering Committee. Motion to approve by Bobby Miller, which was approved unanimously by the SOMC Executive Committee.
Research and Graduate Education	Bonilha	Dr. Bonilha shared various research initiatives for students, a new student interest group for AI, starting partnership with USC School of Law. Hood Construction will be hosting a tour of MP15 on 01/23/2025 and working with USC School of Art and Visual Design regarding art for MP15.
	Toriello	Dr. Paul Toriello’s report mentioned 199 applications for nine genetic counseling slots and Dr. Kirby Cranford (PA Program) completed her Doctorate in Medical Science.
Faculty Senate	Hollis	Dr. Fiona Hollis shared December 4, 2024, Faculty Senate Meeting minutes. Next Faculty Senate meetings will occur on January 15, 2024, and February 5, 2025.
Staff Senate	Williams	No report.



LCME Update	Miller	Dr. Miller provided an LCME Update and confirmed January 2, 2025, submission was completed. Drs. Miller and Krajacic will be visiting the SOM Florence campus soon for LCME prep in addition to internal SOMC meetings.
Interim Dean	Harmon	Dr. Harmon reminded the group the groundbreaking for the new Health Science Campus will be Thursday, January 23, 2025 @ 3PM on the Bull Street Campus Site and LCME Site Visit will occur on February 2 – 5, 2025.
Adjournment		The meeting was adjourned at 4:36 p.m. No meeting occurred in February 2025.