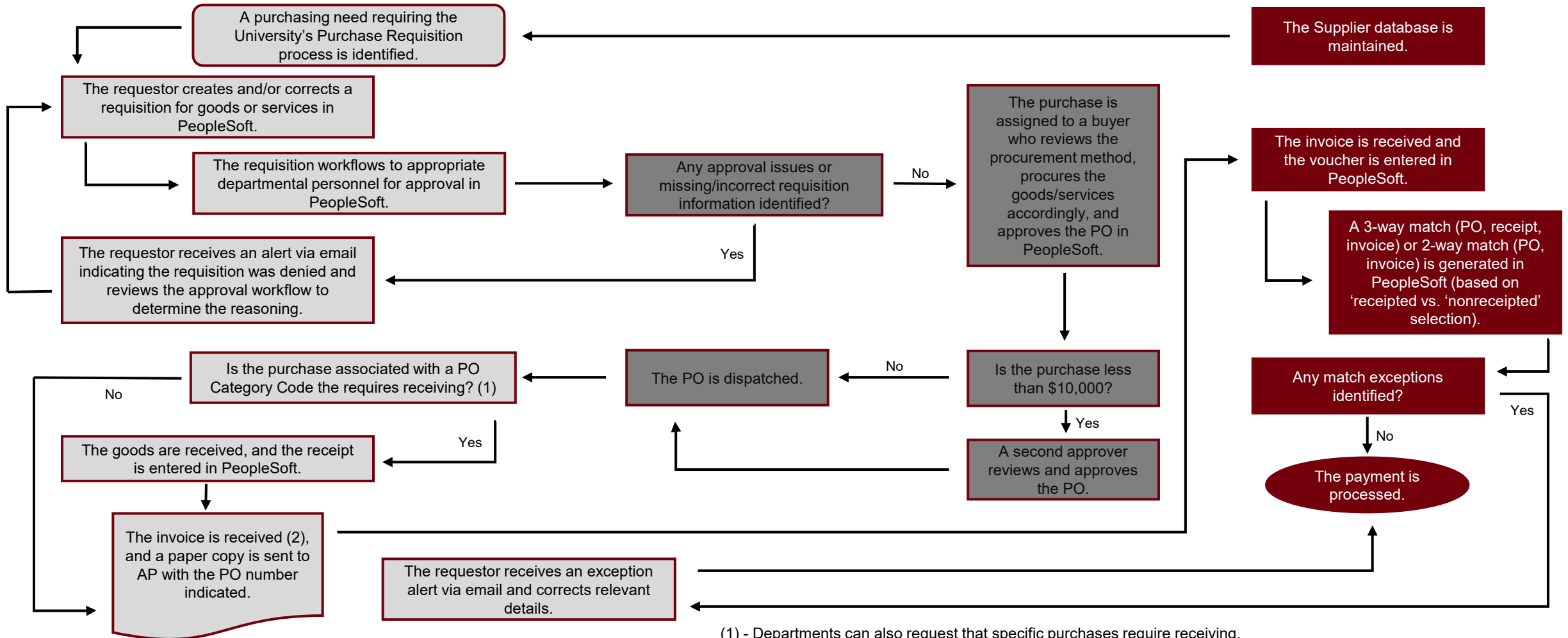




Requesting Department

Purchasing Department

Controller's Office



(1) - Departments can also request that specific purchases require receiving.
 (2) - The invoice can also be sent directly to the Controller's Office by the vendor. Also, in some instances, the invoice is received prior to the goods.