

# Account Codes and Earnings Codes

Approximately 75 account codes (object codes) were used in the general ledger to classify payroll expenses. With implementation of the PeopleSoft HR/Payroll system in April 2019, the university has reduced the number of payroll expense accounts in the General Ledger to 9. PeopleAdmin and the system's EPAF eForm (Electronic Personnel Action Form) only allow the new account codes to be selected.

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## **PeopleSoft Account Codes** (Formerly Object Codes) To be used beginning April 1, 2019

- 51200 – Classified Employees** – applies to staff FTE, RGP, and TL positions
  - 51300 – Unclassified Employees** – applies to staff and faculty FTE, RGP, and TL positions
  - 51400 – Non-Federal Work Study Students** – applies to undergraduate and graduate students
  - 51422 – Federal Work Study Students** – applies to undergraduate and graduate students
  - 51600 – Temporary Employees** – applies to temporary staff and temporary faculty
  - 51330 – Summer Instruction**
  - 51390 – Athletic Coaches**
  - 51800 – Bonus**
  - 51100 – President**
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## **PeopleSoft Earnings Codes** To be used beginning April 1, 2019

### **Normal Pay:**

- REG** – Regular Pay
- OVS** – Overtime Straight Time
- OVT** – Overtime Pay 1.5
- RS1** – Regular Pay Student Treaty (regular pay for international students)
- RTI** – International Teaching Regular (regular pay for international teachers)
- RTM** – Retro Pay Manual (used exclusively by the Payroll Department, when retro pay is manually calculated and paid outside of the delivered retroactive processing)

### **Leave:**

- ALV** – Annual Leave Taken
- ALP** – Annual Leave Payout
- LMP** – Leave Without Pay
- HOL** – Holiday Pay
- PLV** – Paid Leave
- SAB** – Sabbatical
- SCK** – Sick Leave

### **Compensation Time:**

- CTP** – Compensation Time Paid
- HCP** – Holiday Compensation Pay

### **Additional Pay:**

#### **Non-Base Salary Adjustments:**

- ASA** – Administrative Salary Adjustment
- GEO** – Market Geographic Differential
- GSA** – Grant Salary Adjustment
- SAP** – Special Assignment Pay
- TSA** – Temporary Salary Adjustment

#### **Other Supplemental Pays:**

- ATC** – Athletic Contract Pay
- CHR** – Chair Professorship
- VAR** – Variable Pay

#### **Other Additional Pay Codes:**

- AWD** – Monetary Cash Award
- BON** – Bonus
- MOV** – Moving Expense (Taxable)
- CAR** – Car Allowance Cash
- HOU** – Housing Allowance Cash
- REC** – Non-Monetary Award